

## 2018 Golden Radish Criteria Requirement Explanations

The explanations below clarify how various farm to school events and activities qualify for each Golden Radish criterion. The examples show possible ways each Golden Radish criteria may be met through various scenarios.



### 1) Locally Grown Items on School Menu

#### How many days did your district/LEA offer locally grown food items on the school nutrition menu this year?

\**One day* means local items offered on one day.

Examples:

- One item offered in only one school on one day (i.e.: “Local Sweet Potato Day at ABC Elementary School”) is ONE day
- One item offered across the district on one day (i.e.: local sweet potatoes served in every school for lunch) is ONE day
- One item offered across the district at breakfast and one item offered across the district at lunch on the same day(i.e.: local potatoes served in every school at both breakfast and lunch) is ONE day
- Two items offered across the district on one day (i.e.: local sweet potatoes and local collards served district wide the same day) is ONE day

Accepted documentation (please provide at least ONE):

- List of all locally grown items served
- Distributor order of delivery form indicating local items
- School menu with featured local food notated
- Photograph of school meal tray with local items noted (\*preferably photographed from above)
- 2020 Vision Tracking Tool

#### Approximately how many total meals included locally grown food items in your district/LEA this year?

\**One meal* means one student in one school. This is an estimate of how many meals could have included a locally grown item on days when local items were offered.

Examples:

- One meal including a locally grown food item is offered one day in one school with an average of 500 students participating in school lunch is 500 meals
- One meal including a locally grown food items is offered on one day in 10 schools with an average of 500 students participating in school lunch is 5,000 meals
- One meal including a locally grown food item is offered on 10 days in 10 schools with an average lunch participation rate of 500 students is 50,000 meals.

Districts calculate the total number of meals offering locally grown items in several different ways. Some examples of how different districts approximate this number:

- A district offers a local item on their lunch menu an average of 4 days per week to 5 schools with an average participation rate of 180 meals/day. The School Nutrition Director (SND) calculates that local food is offered on 144 days. The SND then calculates  $144 \times 5 \times 180$  to estimate that her district served approximately 129,600 meals featuring a locally grown item.
- A district has a three week cycle lunch menu for each school level with one menu for elementary, one menu for middle school, and one menu for high school. A district offers a local item on two days on each of their three week cycle menus. The SND calculates that the three week menus are cycled through 12 times during the school year amounting to local items offered 24 days a year
  - The district has 5 elementary schools with an average daily participation rate of 200 lunch meals/day. The SND calculates  $5 \times 200 \times 24 = 24000$  meals
  - The district has 3 middle schools with an average daily participation rate of 280 lunch meals/day. The SND calculates  $3 \times 280 \times 24 = 20160$  meals
  - The district has 1 high school with an average daily participation rate of 500 lunch meals/day. The SND calculates  $1 \times 500 \times 24 = 12000$  meals
  - The SND adds the meals at each level to estimate that the district has served approximately 56160 meals including a locally grown item.
- A district requests regular reports from their produce vendor throughout the year and asks them to calculate approximate number of meals offered that include a locally grown item.

**Approximately how many times did you utilize a Georgia Grown test kitchen recipe for school meals or an event?**

**2) How many total times did students in your district/LEA participate in taste tests with locally grown food this year?**

*\*One time for a taste test means one taste test in one school.*

*\*Taste tests can be offered in the classroom, cafeteria, or other school setting and may be led by teachers, administrators, parents, school nutrition staff, and/or community members.*

Examples:

- One taste test in one school is ONE time
- One day in which all 15 elementary schools in the district host a taste test is FIFTEEN times

Accepted documentation (please provide at least ONE):

- List of all taste tested items
- Name of farm from which taste tested items were sourced
- Taste test survey results
- Quotes of students' opinion about the taste test
- Photograph of taste test

### **3) How many total farmer interactions did students in your district/LEA participate in this year?**

*\*One interaction* means one group of students interacting with representatives from a farm or farms on one occasion.

Examples:

- One class visiting a farm on a field trip is ONE time
- Three classes visiting a farm on a field trip is ONE time
- Two farmers serving a taste test to the entire school one day is ONE time
- Five farmers addressing the whole school in one assembly is ONE time
- Five farmers addressing five schools for assemblies on the same day is FIVE times

Accepted documentation (please provide at least ONE):

- List of farmers with whom students interacted, including their farm name
- List of activities done on farm or with farmer
- Photograph of field trip or farmer visit

### **4) How many total farm to school promotions did your district/LEA conduct this year?**

*\*One promotion* means one kind of promotion for one item.

*\* Farm to school promotions may occur in the cafeteria, classroom, online, or in other school settings and be initiated by teachers, administrators, school nutrition staff, parents, and/or community members.*

Examples:

- Promoting one local item in one way at one time (i.e.: local sweet potatoes promoted in the school newsletter) is ONE time
- Promoting one local item in two ways at one time (i.e.: local sweet potatoes in the school newsletter and in the morning announcements) is TWO times
- Promoting two local items in two ways at one time (i.e.: local sweet potatoes and local collards in the school newsletter and in the morning announcements) is FOUR times

Accepted documentation (please provide at least ONE):

- Sample of farm to school promotional materials used
- Photograph of posted materials

### **5) How many farm to school standards-based lessons were taught in your district/LEA this year?**

*\*One lesson* means one group of students participating in one lesson integrating farm to school.

Examples:

- One class learning one lesson one day is ONE time
- One teacher teaching the same lesson to multiple classes (i.e.: different sections of middle school earth science students all receiving the same lesson on soil) is ONE time
- Three teachers teaching three different lessons to the same class the same day (i.e.: during a farm to school celebration day, one class rotates through multiple classrooms, learning the area of the garden bed from the math teacher, a soil science lesson from the science teacher, and a nutrition lesson from the health teacher) is THREE times

Accepted documentation (please provide at least ONE):

- List of lesson names integrating farm to school
- List of Georgia Performance/Common Core Standards addressed through farm to school-integrated lessons
- Lesson plan for one farm to school-integrated lesson taught
- Photograph of farm to school-integrated lesson being taught
- Student work from a farm to school-integrated lesson

## **6) How many edible gardens are in your district/LEA?**

*\*Edible gardens* mean growing at least one edible plant at school. Edible gardens can include in ground or raised beds, a greenhouse with edible plants, and pots of herbs or other edible plants.

Examples:

- Five raised beds in the same area at a school is ONE garden
- Three teachers each with their own set of indoor edible plants is THREE gardens

Accepted documentation (please provide at least ONE):

- List of schools with edible gardens
- Photograph of garden(s)
- Photograph of children engaged in educational activities in the garden
- Schedule of class time spent in the garden
- List of educational activities taught in the garden
- School garden maintenance schedule
- School garden safety procedures
- School nutrition menu featuring school garden produce

## **7) How many hands-on cooking and food activities with local food did students in your district/LEA participate in this year?**

*\*One activity* means one group of students participating in one activity on one day.

*\*Hands on cooking and food activities can be offered in classrooms, cafeterias, and/or other school settings and be led by teachers, administrators, school nutrition staff, parents, community members or other school support staff.*

Examples:

- One class participating in one cooking activity one day is ONE activity
- One class participating in three different cooking activities the same day (i.e.: during a Food Celebration Day, one class rotates through preparing a salad, making a soup, and baking bread) is THREE activities
- Three different classes participating in the same cooking activity over the course of the same day, but at different times (i.e.: three different classes each take a turn preparing a salad) is THREE activities

Accepted documentation (please provide at least ONE):

- List of cooking and food activities that occurred in the LEA
- Photograph of students preparing good
- Recipe students prepared
- List of community volunteers (i.e. chefs, parents, etc.) who helped lead food activities

**8) How many farm to school activities in your district/LEA were parents and/or community members involved in this year?**

*\*One activity* means farm to school activities one day.

Examples:

- Parents serving a taste test is ONE activity
- Community members helping with a school garden planting day is ONE activity
- Parents serving a taste test in the garden while community members assist with school garden planting at the same time is ONE activity
- A combination of parents, community members, teachers, administrative, and/or nutrition staff having a farm to school focused committee meeting is ONE activity.]
- A farmer or legislator attending school lunch during Georgia Agriculture Awareness Week is ONE activity.

Accepted documentation (please provide at least ONE):

- List of activities in which parents or community members were involved
- Parent/community outreach material (i.e.: flyer, newsletter article, etc.)
- Photograph of parent/community involvement
- List of parents and community members who were involved in farm to school activities

**9) How many school-wide or district-wide farm to school professional development trainings did school staff (i.e. teachers, school nutrition staff, administration) in your district/LEA participate in this year?**

*\*One training* means one professional development activity on one day. Select staff members attending a conference that includes farm to school content does NOT count as school-wide or district-wide professional development, however if a staff member attends a conference training and returns to the school or district and offers a similar training to colleagues and staff members, that training does count.

*\*A training that has been offered school wide or district wide counts as ONE training. For example, if a farm to school curriculum workshop is offered to all the 3<sup>rd</sup> grade teachers at a school it would count as ONE training.*

Examples:

- One full-day workshop offered to all school nutrition managers in the district on knife skills is ONE training
- One half-day workshop offered to all k-5 teachers in a school on using the garden is ONE training
- One farm to school-related topic covered during a district wide or school wide professional development training is ONE training

Accepted documentation (please provide at least ONE):

- List of trainings that occurred with farm to school-relevant pieces notated
- Training agenda
- Material provided at training
- Photograph of training
- List of all school staff who participated in training

**10) Is farm to school language adopted into a district/LEA-wide policy or procedure (i.e. Wellness Policy)?**

This criteria point is tiered based on whether the policy or procedure includes farm to school in one aspect of the school environment (Bronze), two aspects of the school environment (Silver), or throughout all school environments (Gold).

Examples:

- Bronze level policies or procedures include farm to school program language without specific or measurable goals. These statements are general and not comprehensive. The language does not address implementing farm to school programs throughout the school environment (cafeteria, classroom, community, etc.). For example, a Bronze level policy or procedure might state, “The School System shall support the integration of a farm to school program into the school food program as appropriate to support the nutritional goals of the school nutrition program.”
- Silver level policies or procedures include farm to school program language in more than one area. The goal(s) address how the program will be implemented in either the cafeteria, classroom, school community, and/or other school programs. For example, a silver level policy or procedure might state “The school district will integrate farm to school through local food purchasing in the school nutrition program, and make the school garden available for use as an outdoor classroom for educators.”
- Gold policies or procedures include specific language for the farm to school program that addresses implementing the farm to school program throughout the school environment (cafeteria, classroom, community, etc.). For example, a gold level policy or procedure might state, “The school district is committed to implementing a farm to school initiative focused on serving locally grown foods as defined by the School Nutrition Program. Meals served through the National School Lunch and Breakfast Programs will: plan menus to accommodate the seasonality of local agriculture according to availability of produce from local farms and school gardens. This effort will be supported with nutrition education in the schools. Teachers will incorporate the school garden multiple times a year as part of curriculum to enrich students’ learning opportunities by presenting academic projects around food, nutrition, mathematics, science, language arts and the environment.”

Accepted documentation (please provide at least ONE):

- Copy of policy
- Copy of school board procedures, regulations or rules